

**MINUTES OF A MEETING OF THE FULL GOVERNING BOARD OF HAVANNAH
PRIMARY SCHOOL HELD ON THE 4TH DECEMBER 2018**

Governors Present: George Hayes (GH) Chair
 Stef Williams (SW) Head Teacher
 Suzanne Hayes (SH)
 Ann Holland (AH)
 Kate Jones (KJ)
 Kath Bennett (KB)
 Nicola Taylor (NT)
 John Sherwood (JS)

Also in attendance: Maria Wilson (MW) Clerk to Governors
 Deb Ball (DB) Associate Governor/SBM
 Sophie Slater-Baynes (SSB) Associate Governor
 Sue Sutton (SS) Associate Governor

PART ONE: NON-CONFIDENTIAL BUSINESS

		Actions
1	<p>APOLOGIES AND AOB ITEMS</p> <p>Apologies were received and accepted from Alex Thompson (AT).</p> <p>The Governing Board was advised that Mrs Clare Birdsall had resigned her position as Staff Governor with immediate effect. This resignation was accepted.</p>	
2	<p>CONFLICT OF INTEREST</p> <p>All Governors in attendance had completed their annual Declaration of Interest form.</p> <p>The following conflicts of interest were noted:</p> <p>No pecuniary interest will conflict with the business of the meeting.</p>	
3	<p>ELECTION OF CHAIR</p> <p>The Clerk advised the GB that no nominations for Chair had been received in advance of the meeting.</p> <p>A nomination was received from the meeting: George Hayes. GH left the meeting.</p>	

	<p>Governors discussed the term of office and agreed that GH be offered the post for one year, until the Autumn 2019 FGB meeting.</p> <p>GH accepted the nomination and was duly elected for the term of one year.</p>	
4	<p>ELECTION OF VICE CHAIR</p> <p>The Clerk advised the GB that no nominations for Vice Chair had been received in advance of the meeting.</p> <p>A nomination was received from the meeting: Alex Thompson. She had been approached regarding potential re-nomination and had accepted the nomination. AT is anticipating being back in January 2019.</p> <p>In her absence Alex Thompson was elected Vice Chair for the term of one year until the Autumn 2019 FGB meeting.</p> <p>It was discussed that during AT's current absence a temporary Vice Chair should be appointed. KJ volunteered and was approved as Acting Vice Chair in case of emergency. If AT is unable to continue in the Spring Term this position will be reviewed.</p> <p>Action: To update CE records</p>	Clerk
3	<p>MEMBERSHIP</p> <p>GH formally welcomed Kath Bennett, John Sherwood and Nicola Taylor to the GB.</p> <p>The Clerk formally noted the GB's approval of GH as LA Governor for the term of a further four years.</p> <p>There is a vacancy for a Parent Governor following the resignation of Andy Farr in the Autumn Term on account of a change in personal circumstances.</p> <p>DB advised the GB that papers for the Parent Governor election had been sent out on the 11.12.18. The closing date is noon on the 19th December 2018.</p> <p>There is one further Co-opted Governor vacancy. It was agreed to review the Skills Matrix to ascertain the type of skill required to make a rounded GB.</p> <p>It was noted that all new Governors need to have their DBS check completed within 21 days of formal approval.</p> <p>Challenge: Is this necessary if the Governor has no interaction with pupils one-to-one? Response: It is a statutory requirement.</p>	

	<p>Action: To complete the DBS checks for the 3 new governors</p> <p>It was agreed that the 3 members of the Senior Leadership Team should be Associate Governors, with voting rights at committee level but not at FGB level. DB is to attend the Leadership and Management Committee. SSB and SS are to attend the Teaching and Learning Committee. It was acknowledged that SS may need to attend the Leadership and Management Committee meetings to discuss Health and Safety and/or to delegate for the Head Teacher (HT).</p> <p>It was noted that Clare Birdsall, having resigned as Staff Governor, would like to attend the Teaching and Learning Committee as an Associate Governor. This was approved.</p> <p>Action: To hold a staff governor election in the first half of the Spring Term</p>	<p>DB</p> <p>DB</p>
<p>6</p>	<p>PART ONE MINUTES AND MATTERS ARISING</p> <p>The Part One minutes from the Summer Term 2018 FGB meeting held on the 18th July had been circulated to Governors in advance of the meeting.</p> <p>With the exception of two typographical errors the minutes were agreed as a correct record of the discussion held, were signed by the Chair and were retained in school.</p> <p>Action: To amend the spelling of Lise Houldsworth's name and to amend page 12, bullet point 12 to Reception, not Pre-School</p> <p>The Action Log from the meeting was reviewed and the following items carried forward:</p> <p>Action: To add an item to the Spring Term 2019 T&L agenda: To receive the 2018 KS2 QLA analysis</p> <p>Action: To send dates to KJ and JS regarding Induction Training</p> <p>Action: To add an item to the Autumn Term 2019 L&M agenda: to receive a consultation document costing the Pre-School fees with a view to increasing them</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>7</p>	<p>CHAIR'S ACTION</p> <p>GH advised that no Chair's Action had been required since the last FGB meeting.</p>	

8 COMMITTEES AND NOMINATED GOVERNORS

Committee membership for 2018/2019 was as follows:

Teaching and Learning	Leadership and Management
George Hayes Stef Williams Ann Holland Kate Jones Kath Bennett Nicola Taylor	George Hayes Stef Williams Alex Thompson Suzanne Hayes John Sherwood
Sophie Slater-Baynes Sue Sutton Claire Birdsall	Deb Ball Sue Sutton – when required

PE Link Governor: It was **agreed** that GH would be the PE Link Governor on a temporary basis. It was **agreed** that this role is necessary as the GB needs to analyse and account for Sports Premium Funding.

The following Link Governors were ratified:
SEND (Special Educational Needs and Disability): Kate Jones
Safeguarding: George Hayes
Health and Safety: John Sherwood

Amended Committee Terms of Reference (ToRs) had been circulated to all Governors in advance of the meeting. The ToRs were **approved**.

Membership of other Committees was discussed as follows:
Pupil Discipline Committee and Staff Disciplinary Committee membership and Terms of Reference would be approved as and when such committees needed to be convened.
Staff Appeals Committee: AT, SH and NT with JS in reserve.
Pay Committee: GH, KJ and AH

Action: To circulate a revised Link Governor allocation to all Governors and the Clerk

Membership of the Head Teacher Performance Management Panel was confirmed as: GH, SH and the School Improvement Partner (SIP).

GH

7 PART ONE REPORTS FROM COMMITTEES AND REPORTS FROM GOVERNORS WITH SPECIAL RESPONSIBILITIES

The minutes from the Teaching and Learning Committee held on the 15th November 2018 and the Leadership and Management Committee held on the 19th November 2018 were circulated to Governors in advance of the meeting.

	<p>Key points from the Teaching and Learning Committee were:</p> <ul style="list-style-type: none"> • Following a review of the impact of Read Write Inc, Groups 1 and 2 had made progress and with the use of a qualified teacher Group 3 was also progressing. • The investment in and impact of the Accelerated Reading Programme was noticeable: 5 months' worth of progress had been made in the first 6 weeks. • Progress in both Read Write Inc and the Accelerated Reading Programme is being tracked and analysed. • Thanks were extended to all members of staff for their hard work in implementing these two programmes. • A new Writing Programme has been introduced based on a 3 week cycle: starting with an inspiration day, followed by structured planning and guided self assessment. It was noted that the SIP had monitored the early impact of this new methodology and noted that writing stamina had improved; pupils were empowered to write; pupils were exposed to wider genres of writing; presentation had improved; Greater Depth had improved as had a love of writing. <p>Key points from the Leadership and Management Committee were:</p> <ul style="list-style-type: none"> • Budget papers had been presented showing a projected carry forward for Y1 of £10,648; for Y2 £48,142 and for Y3 72,176. • Small projected profits made in the Pre School and Havannah Hangout of £5.7k. • A projected small profit made from school meals of £5k. • The DFC money was spent on IT, a new laptop for the HT and a new server. DFC money for 2018/2019 is anticipated to be available from Spring 2019 and will be approximately £6.3k. • Money from the earmarked reserve was used to pay for the refurbishment. There was a £3k over spend on this project. • The meeting received a Pupil Premium document outlining what money had been used for: all of the funding was accounted for and value for money discussed. • Especial thanks were extended to SH for securing a rating of Good for the 2017/2018 School Financial Value Standard document from 2017/2018. The GB was advised that for the forthcoming year JS and GH would help SH to complete the document. • The GB was advised that the school would like to purchase Governor Hub through its ChESS buy back. This is a virtual governance space where all documents, for meetings, can be stored. • Action: To produce a consultation document for the Autumn Term 2019 L&M Committee meeting: analysing costings for the Pre-School <p>SS arrived at 6.45pm.</p> <p>A Pupil Premium update was given:</p> <ul style="list-style-type: none"> • The Strategy Statement is on the school website. It represents a 	<p style="text-align: center;">DB</p>
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	<p>the FGB to provide all Governors with an understanding of what is happening in the school and to provide them with the opportunity to ask questions.</p> <p>It was noted that SEND (Special Educational Needs and Disabilities) and Maths are essential but there should also be reports from Art Design, Science, ICT and Performing Arts. It was noted that History had been completed but had not been checked.</p> <p>Action: To send Link Governor Reports to the Clerk (once checked by the HT)</p>	<p>Govs</p>
<p>10</p>	<p>PART ONE HEAD TEACHER'S REPORT AND MATTERS ARISING</p> <p>The Head Teacher's Report had been circulated to Governors in advance of the meeting. It was noted that this Item will also incorporate Item 11 and aspects of Item 12.</p> <p>SW highlighted the following points:</p> <ul style="list-style-type: none"> All class teachers have been observed teaching Writing: their strengths and areas for development have been identified. The SIP advised that writing at Havannah is currently very positive. The difference in the teaching of Writing this year is in the pace of lessons; the vocabulary used; improved teacher ability; the engagement of the pupils and the tools used to enable the pupils to succeed. The areas of development include marking: the school is moving toward a system which provides instant and relevant feedback to the pupils. A mentoring system is being employed where members of staff have a Writing buddy. Mrs Hinds and Mis Harding both attended a 'Stretch and Challenge in Writing' course to help with improving Greater Depth levels in KS1 and KS2. A window has been identified for Spring Term Writing lesson observations but no specific date set. It was acknowledged that it was important to track progress in Writing over a period of time. Outcomes were reviewed via a series of graphs from the Fischer Family Trust dashboard. The graphs show three-yearly trends in Reading, Writing, Maths and Grammar Punctuation and Spelling. It was noted that in all areas except Writing the trend was improving. SW advised Governors that the KS2 2017 progress data for disadvantaged pupils was very positive. It was noted that the KS1 data was released on the 11th December: too late for any analysis in this meeting. The entire FFT document and the IDSR (Inspection Data Summary) will be discussed at the next Governor in-house training session on the 30th January 2019. <p>Action: To forward the school's IDSR to the Clerk</p> <p>Action: To send the school's IDSR to all Governors</p> <p>Action: To attend the Data Analysis/ASP Training at Havannah</p>	<p>SW</p> <p>Clerk</p> <p>Govs</p>

- The section on school population shows the percentage of disadvantaged pupils in the school; the percentage of children who are SEN and attendance data. It was noted that the school's attendance figure is RAG (Red Amber Green) rated Green.

Challenge: Why do two classes number in excess of 30 pupils?

Response: In infant classes numbers cannot exceed 30, according to Government legislation. There are no restrictions in KS2. Currently the school is very popular with parents. The school has exceeded its Published Admissions Number (PAN). It was noted that if numbers increase further the GB, in consultation with the LA and other stakeholders, will need to discuss and consider a potential increase in the school's PAN.

- The school's behaviour data was presented. The SIP advised that behaviour was a strength of the school. There is no low level disruption within the school.
- An SEND update was given: 2 additional EHCPs (Education Health Care Plans) have been received since September 2018 (one in Y1 and one in Y3). Two further EHCP applications are in progress. CE has acknowledged that one is outside of the accepted 16 week timescale because the Local Authority has a shortage of Educational Psychologists. It was further acknowledged that the school would receive backdated funding for the EHCP.

7.10pm SH left the meeting.

It was noted that the school had received both an LA and a SEND audit. **Thanks** were extended to SSB for her work in SEND.

Action: To add an item to the Spring Term 2019 T&L agenda: To receive the SEND Audit and LA Review

- The Pupil Premium (PP) section identified key features which had previously been reported by the Teaching and Learning Committee. It was noted that the objectives for spending of the PP Funding had all been itemised. Governors were advised to refer to the statement on the website for the whole document.
- The success of the Pre-School is reflected in its popularity: currently there are 26 pupils on roll. In the Spring Term there are only vacancies on Monday and Wednesday afternoons.
- The Reception Class is working very well. The EYFS Report was attached with the meeting documentation. Whilst in 2017 attainment data was below the national average, the cohort had specific needs which had been identified throughout the year and their progress data was good. It was acknowledged that the Read Write Inc work had helped with this. The current Good Level of Development (GLD) target is 73.3% (the national average is 69%). 5 of the 6 Pupil Premium pupils are projected to achieve GLD: their actions were listed and the focus will be on improving Writing. It was noted that physical development impacts on pupils' ability to

Clerk

write. A Read Write Inc consultant is being used to provide a handwriting carousel.

- The finance section had already been covered by SH in the Leadership and Management Committee feedback.
- Staff training and development was listed. SW advised Governors that 3 members of staff: Clare Birdsall, Emma Fearn and Sophie Slater-Baynes are undertaking their NPQH (National Professional Qualification for Headship) training. This will involve them in both in-school and external project work which should impact positively on their work within school.
- SW guided Governors through pupil targets and the data forecast providing percentages for Expected and GLD. She advised Governors that this data informs pupil progress meetings with members of staff and the termly adjustment of targets where required.
- The school has participated in numerous sports competitions: listed.
- The Art Exhibition took place. This demonstrates the broad and balanced rich curriculum offered at Havannah, which Ofsted will focus upon. **Thanks** were extended to all members of staff for their hard work during the exhibition.
- **Thanks** were also extended to DB for securing an LA grant to install the new trim trail.
- The school has received a Read Write Inc award.
- Open Day proved to be a great success, attracting more parents than ever. It was suggested that this was due to the lack of timed slots for visits.
- The school has received its LA categorisation letter from the Director of Education Jacky Forster. The school received a rating of Universal: this means that no support is required from the LA. This is to be **commended**.
- SW guided Governors through the School Development Plan (SDP): identifying the priority; updates and the narrative to address the priority.
SW advised that it was impossible for the school to address all of the priorities at one time: Reading had been targeted to date; the broad and balanced curriculum and global developments would be reviewed later in the year.
Governors noted that the new format of the SDP gave them a good insight in to the working s of the school through its clear and simple format.

Challenge: What is the school doing particularly with Y1 to avoid them becoming a 'low and slow' cohort given that they are below the national GLD average and have attendance which is lower than the whole school average?

Response: As part of the Read Write Inc initial groups and teachers were reviewed. The weaker groups now have the stronger teachers. The group is not taught by Teaching Assistants. They receive daily Read Write Inc sessions and hot-listing tasks.

	<p>Challenge: How often is progress reviewed to avoid the cohort coasting? Response: Daily one to one logs are kept. Since September the group will receive a full assessment every half term.</p> <p>Challenge: What impact are these strategies having? Response: Members of staff are reviewing the impact currently.</p> <p>Action: To add an item to the Spring Term 2019 T&L agenda: To review the attainment and progress of Y1</p> <p>Action: To ask Emma Fearn to attend the Spring Term 2019 T&L meeting to provide a verbal update on Y1 attainment and progress</p> <ul style="list-style-type: none"> • Challenge: What is the school doing to address the low attendance in Reception and Y1? Response: The response to this question will be minuted in Part 2. <p>SH returned to the meeting at 7.25pm.</p>	<p>Clerk</p> <p>SW</p>
11	<p>SCHOOL DEVELOPMENT PLAN/SELF EVALUATION FORM</p> <p>The School Development Plan had been discussed in Item 10.</p> <p>The Self Evaluation Form had been circulated to all Governors in advance of the meeting.</p> <p>SW advised that this document had been discussed extensively at the Joint Governor/Staff Collaborative event held on the 26th September 2018. An update was provided:</p> <ul style="list-style-type: none"> • The school had been rated consistently Good with some Outstanding features. • Effectiveness of Early Years Foundation Stage was graded Outstanding. In spite of 2017's attainment dip, progress was excellent. SSB explained that the attainment dip equated to two pupils below the national average. SSB added that the bigger picture had to be taken in to account. <p>Challenge: Does the Pre-School come under the school's auspices yet? Response: It is accountable to the school. The extension of the school age range was due to be considered imminently by the Cheshire East Council Cabinet and the age range should therefore be extended to 3-11 year olds from January 2019. It was discussed that this could potentially trigger an OFSTED inspection, but that the school was awaiting an inspection in the normal cycle nonetheless.</p> <p>There ensued a discussion regarding the point that pupils at Pre-School are</p>	

	<p>not automatically guaranteed a place at Havannah Primary School when they are due to transition. SW advised that this is stated in the Admissions Policy several times.</p> <p>Challenge: Is the school comfortable saying both Good and Outstanding? Response: It is. The last time the school received an Ofsted inspection it was rated Good. It is currently Good but much stronger, therefore at the opposite end of the Good spectrum. The documentation is clear and honest.</p> <p>Governors added that the documentation received from SW for this meeting was more clear and easier to understand.</p>	
12	<p>SCHOOL PERFORMANCE</p> <p>SW advised Governors that school performance would be reviewed at the 30th January 2019 meeting: Data Analysis/ASP training.</p>	
13	<p>SAFEGUARDING ACTION PLAN AND AUDIT TOOL</p> <p>SW advised that CE has locked the audit tool. No HTs can currently access it.</p> <p>The Action Plan had been circulated to Governors in advance of the meeting.</p> <p>Challenge: Is the Action Plan a generic document? Response: No every term the school is sent advice on what needs to be done. The school then responds. The document includes information regarding actions; lead person; time scale start and end dates; CPD and training needs and resources, cost and time.</p> <p>Action: To personalise the Safeguarding Action Plan</p>	SW
14	<p>GOVERNOR MONITORING, TRAINING AND DEVELOPMENT</p> <p>All Governors completed a skills audit. GH will review the skills audit and look at training courses which will suit the needs of the individual before the Spring Term FGB. Key areas to be addressed in-house are data, the IDSR and Safeguarding.</p> <p>The Clerk advised that Havannah does not buy back the CE Training option as part of its ChESS agreement. It was agreed to review this position.</p> <p>Action: To contact School Governance to add the Training package to Havannah's buy- back</p> <p>Action: To circulate the PREVENT link to all Governors</p>	<p>DB</p> <p>Clerk</p>

The Governor Action Plan had been circulated to Governors in advance of the meeting

GH guided Governors through the updates:

Strategic function 1: Ensure consistently strong governance promoting a vision, ethos and strategic direction for the school.

- Governors contribute to action plans and hold subject leaders to account for performance and improvements in their linked subject areas, providing appropriate levels of support and challenge and reporting this back to the Teaching and Learning Committee: to be monitored
- Governors contribute to action plans and hold subject leaders to account for performance and improvements in their linked subject areas, providing appropriate levels of support and challenge and reporting this back to the Teaching and Learning Committee: the GB has recruited and is almost at capacity. The Governor/Teaching Staff workshop was held on the 26th September 2018.

Strategic function 2: Holding HT to account for the education performance of the school, its pupils and performance management of staff.

- Promote a continued focus on key subject areas and pupil groups e.g. SEND/Disadvantaged: the PP update was presented to both the Teaching and Learning Committee and Leadership and Management. The school has been audited by the LA SEND team.
- Ensure that the Headteacher and Senior Leadership Team have clearly defined roles and responsibilities: to be addressed.
- Continue to utilise “School to School” support to enhance particular areas of development focus e.g. Reading and Writing: to be addressed.
- Ensure that the Headteacher and Senior Leadership Team have clearly defined roles and responsibilities
- Ensure that high standards are promoted and monitored through a consistent performance management system, overseen by the Governors Pay Committee: the Pay Committee met on the 15th October 2018. New aspirational targets were set using the Fischer Family Trust data.

Strategic function 3: Oversee financial performance of school and making sure money is well spent.

- Annual review of the governments financial benchmarking – using this data and performance to inform future resource spending: an educational visits review is to be carried forward to the Spring Term 2019
- Consider the longer term implications for effective financial

	<p>management and sustainability: to be addressed.</p> <ul style="list-style-type: none"> • Promote partnership working and projects to share costs and retain benefit e.g. shared staff or governor training: to be addressed. • Provide regular updates to the Leadership and Management Committee: this is completed termly. • Undertake regular statutory processes such as policy updates, audits and completing the Schools Financial Value Standard (SFVS): this is the remit of the Leadership and Management Committee. <p>Action: To update and circulate the Governor Action Plan</p>	<p>GH</p>
<p>15</p>	<p>SCHOOL POLICIES</p> <p>The following documents had been circulated to Governors in advance of the meeting:</p> <ul style="list-style-type: none"> • The Instrument of Government: an LA document. Approved. • Child Protection/Safeguarding: this document had been updated from the CE model document. It is a statutory policy. Members of staff have seen it. Approved. • Pre-School Admissions Policy: it was noted that whilst the policy discusses 30 hour funding, it does not mention 15 hour funding. It was further discussed that a parental signature was needed to acknowledge that attendance at the Pre-School did not guarantee a place at the Primary School. It was agreed that a sentence disclaimer should be added to the form above the space for the parental signature. <p>Action: To add a disclaimer to the Pre-School Admissions Policy: attendance at the Pre-School does not guarantee a place at Havannah Primary School</p> <ul style="list-style-type: none"> • Lockdown Policy and Procedures. It was agreed that the Procedures did not need to be on the school website. Both documents were approved pending spelling amendments and checking by SH. Governors were advised that panic buttons were being fitted at key strategic points within the school building. There was a discussion of putting one way film on the front door. Bars are to be fitted on external doors. Updated sensors will be used with different ring tones. Members of staff have been trained for a lockdown situation but there will not be training with the children. It was noted that the Critical Incident Plan was on the school website. <p>SH advised that she not received any of the policy documents in time to check them before the meeting.</p> <p>Action: To review the Lockdown Policy with all members of school staff</p>	<p>DB</p> <p>SW</p>

	<p>Challenge: Does the school only have to publish the statutory policies on the website?</p> <p>Response: It was discussed that, for transparency purposes, the more policies on the website the better. GH listed the statutory policies.</p> <ul style="list-style-type: none"> • Social Media: approved in principle. There was discussion of the need to include an item regarding parental conduct and a separate section regarding their use of social media. SW advised that parents need to follow school procedure. This was reviewed and suggestions made to remove the exemplars and emphasise the repercussions of non-compliance. SW advised that members of staff are currently reviewing and signing the policy. <p>Action: To produce a new Parental Code of Conduct including a social media section (with GH)</p> <p>Action: To remove the examples from the proposed Social Media Policy</p> <ul style="list-style-type: none"> • The Pay Policy, Capability Policy and Appraisal Policy were reviewed and approved at the Pay Committee meeting held on the 15th October 2018. Governors accepted the policies. • The PE Policy had not been reviewed by the Committee; it was the same as in 2017-2018 but, with a couple of updates, is current. The Policy was approved. <p>All policies will be checked by SH. There was a discussion regarding the importance of standardising and version controlling all policies moving forward: having a common front page; using the same font for all; version control top right; approved on and to be reviewed on dates added.</p> <p>Action: To ensure that SH has all policies in time to review and amend before meetings</p> <p>Action: To add an item to the Spring Term 2019 FGB agenda: To share the school's Policy Schedule</p>	<p>SW</p> <p>SW</p> <p>SW</p> <p>Clerk</p>
16	<p>MEETINGS</p> <p>The date of the Spring Term FGB was agreed: Wednesday 27th March 2019 at 5.30pm. The date of the Summer Term FGB was agreed: Thursday 4th July 2019 at 5.30pm.</p>	
17	<p>AOB</p> <p>The matter of website compliance was discussed:</p>	

	<p>Action: To forward all Part 1 minutes to DB electronically and to provide an updated Governor attendance table</p> <p>Action: To update the school website: removing AF; adding a photo and pen portrait for new Governors</p> <p>Action: To complete the on-line PREVENT training</p>	<p>Clerk</p> <p>DB Govs</p>
<p>18</p>	<p>IMPACT STATEMENT</p> <p>Governors received an update on the school's progress against its Development Plan: appreciating the change in format to enable a clearer view of the school's current position.</p> <p>Governors were updated with regard to their action plan: being able to see the work they had achieved to date and the outstanding work to be completed over the next two terms.</p> <p>Governors received a comprehensive overview of the new initiatives in teaching and learning which were impacting upon the students' attainment and progress and which would be monitored through the year. Governors received a comprehensive overview of school finances.</p>	

The meeting moved to Part 2. DB, SSB and SS left the meeting at 8.10pm

The meeting ended at 8.50pm.

..... Chair

..... Date