**Havannah Parents Forum Meeting Minutes Autumn Term 2015**

# Meeting Date:11.11.15 Chaired by S. Williams

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| **Item** | **Discussion** | **Action** |
| School Meals | What are parents views on school meals and how can we improve what we already offer. Catering still provided through Cheshire East HT to share recent improvements made?   * Wrist bands * Tuck shop * Fresh vegetables * Sub bar * Children to drive menu choices * Plates etc | HT to find out when the  Sub-bar will be arriving in school.  Pupil voice work next term on the changes and further improvements which could be made. |
| Penalty notices | Parents present thought that the Penalty notices were  already in place.  Unauthorized leave eg holidays 5 days ( 10 sessions). The days do not need to be consecutive. Instead of monitoring and totaling holiday absences taken across each academic year, they will now be monitored across the three previous terms regardless of academic year.  Holiday patterns for 2016-17 discussed. | HT to look at holiday dates for next year and look at creating times when parents can benefit from INSET days.  HT to Discuss with Governors the possibility of having two weeks at May half term and one less week in the summer break.  HT to look at holiday clubs to help working parents out with childcare at Havannah. |
| Uniform | What do parents feel about the new addition to uniform in school. Would parents like a more formal uniform?  We discussed to possibility of having a tie and shirt at Key Stage 2. Keeping it an option for Key Stage 1 children due to practical issues. We also looked at changing our Polo shirts to white.  Parents seemed happy with current uniform. We discussed the new additional items we now stock including girls cardigans and coats. | HT to seek wider parental views on any changes to uniform.  Bring back to forum for further consultation. |
| Parental links/ Communication | What do parents think of the new format of the newsletter, new link on front page of website. | HT to gather what we do well and even better if when thinking about parental engagement.  Parental survey to be done in Spring Term. |
| School Vision and Values | HT to discuss with parents how the school vision and values have been reviewed recently and philosophy behind it. | Parents views welcomed. |
| Website | Do parents find the website useful? What other features parents would like to be included ? | School to use Twitter/facebook as an effective communication tool as most parents use these social media sites.  HT to improve blogging section of the website. |

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